

## VBS VOLUNTEER JOB DESCRIPTIONS

### **Teacher Aid (Need 13 workers)**

You will keep student attendance sheet, prepare offering envelop, help to escort students to/from the scheduled activities, and keeps track of time for the Teacher. Your participation will encourage the students to learn.

### **Teacher Aid for Adult Class (Need 2 workers)**

You will keep student attendance sheet, prepare offering envelop and keeps track of time for the Teacher.

### **Superintendent (Need 4 workers)**

Helps the Teacher/Aid to escort students to the various activities, obtains additional supplies (if needed), or listens to students recite bible verse. Troubleshoots problems in class (related to registration, discipline policy, etc.) Notify teachers of program changes. Helps with the dismissal of students each day. If needed, assist the teacher or support teams working with the students to prepare for the closing program.

### **Nursery Assistant (Need 3 workers)**

Help to take care of the adult student or VBS worker young children, age 1-2. If you love toddlers and want to show God's love and watch them play, this job is for you! Infants must remain with the parent.

### **Transportation Assistant (Need 2 workers)**

Helps to maintain a quiet environment for the driver and monitor riders safely on and off the bus.

### **Finance Assistant (Need 2 workers)**

Helps the Finance Coordinator to collect the offering envelop from each classroom. Each day one student from the primary, junior 1, junior 2, youth and adult departments will give the offertory prayer. Obtain the name of the student giving the offertory prayer and provide name to the VBS Director before 8:00pm.

### **Arts and Crafts Assistant (Need 5 workers)**

Assist Arts and Crafts Team Leader to gather and sort age appropriate craft materials for students. Helps students to prepare crafts based on the Team Leader instructions. Help to clean-up the unused materials and return materials to the storage bins in the closet.

### **Decorating/Publicity Assistant (Need 5 workers)**

Assist the Team Leader to post VBS signs, and other decorations outside and inside of the building including the Fellowship Hall and Sanctuary. Keeping with the VBS theme and the game plan. Clean-up and take down signs, and other decorations in/outside of the building, and the sanctuary immediately following the VBS closing program. Assist to plan VBS kickoff Event (if needed). Invites the church and community to participate in VBS.

### **Evangelism Outreach Unit-EOU Runner (Need 2 workers)**

Assist the EOU Team by escorting students from their class to the room assigned for EOU counselors. Then, escort the student back to their teacher.

### **Culinary Assistant (Need 4 workers)**

Assist the Culinary Team Leader to clean, setup and reset tables, serve drinks and deserts. Meet with your team leader prior to the start of dinner so you will know what to expect and how to work together.

### **Recreation Assistant (Need 3 workers)**

Assist the Recreation team leader in games that ties directly to the day's Bible lesson. Must be athletically inclined, willing to work outside in summer weather.

### **Health/Wellness Assistant (Need 2 workers)**

If you have been trained to render first aid, the Team Leader needs your help to provide the appropriate first aid treatment as trained when necessary.

### **Audio/Visual Assistant (Need 3 workers)**

Run controls at the sound booth during the opening and closing programs. Assist with DVD, PowerPoint, pictures, and video viewing as needed. Setup equipment for music class.

### **Registration Assistant (Need 5 workers)**

Assist the Leader to create name tags, check-in and assign students to class rooms. Answer questions related to the registration forms. Maintain registration book with student information in the case of an emergency.

# 2022 VBS VOLUNTEER REGISTRATION

June 27 – July 1, 2022

## Vacation Bible School Volunteer Registration Form

*(All workers in VBS must be at least 18 years of age)*

Name: \_\_\_\_\_  
(Last) (First)

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**HAVE YOU RECEIVED THE BETHESDA BAPTIST CHURCH VULNERABLE POPULATIONS TRAINING?**  YES  NO

Please select where you would like to work:

### Teacher

- Nursery
- Pre-School
- Kindergarten
- Primary
- Junior 1
- Junior 2
- Youth
- Adult

### Teacher's Aid

- Nursery
- Pre-School
- Kindergarten
- Primary
- Junior 1
- Junior 2
- Youth
- Adult
- Superintendent

### Additional Support

- Arts and Crafts
- Audio/Visual
- Culinary Arts
- Evangelism Outreach Unit (EOU)
- Finance
- Health/Wellness
- Decorating/Publicity
- Registration
- Recreation
- Transportation

Please **circle** the number of days you are available to volunteer. We need a commitment from you for at least 5 days.

1	2	3	4	5
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(See back)